Citibank® Online

Get started with Online Bill Payment

Once signed on, from your home page click on the Payments tab. Then click Add a New Payee.

Choose either Credit Card. Other type of business, or Pay an Individual. Select a category. Enter the requested information and click Next.

You can pay anyone in the L

The payment is made by che

Other ways to move mone

If your payee is in our Merchant Directory. their information will appear automatically. Click **Next** to add this payee to your list.

Account Info Payments Transfers Add a Payee **Payments** Before you can make a navment to a navee, you must first add it to your navee list Syments (So Please provide the information for the payee you want to add. Payments to linker Pay hayment History (Including ant Promise. making a Transfer Payment, If your account is not linked link it no Cancelled Payments Pay a credit card or other business ? Send el · Add a New Payee O Credit Card See, Char br Delete Payees Other type of business • Send Incor Category ' Select a category... Activ Payee Spending Report • Sche Company Name nort a Bill Payment Prob XYZ GAS & ELECTRIC Account Number With Pavee

> To make a payment. click One-Time Payment in the Payments tab. Then select the payee you want to pay.

Choose the account you made. Then click Next.

want to make your payment from. Enter the amount and date you want the payment

Double-check your entry and confirm your payment by clicking

OK, and your done!

Payee Name: " XYZ GAS & ELECTRIC

Address: FOR FASTEST SERVICE, WE WILL

The address may be different due to a special delivery arrangement with th

TRANSMIT YOUR PAYMENTS

SACRAMENTO CA958997300

ELECTRONICALLY TO THIS PAYEE IN



Add a Payee

Here are the payee details

Payments will be sent electronically

If this is the payee you want to add, click Next.

 Make one-time & express payments Schedule payments from the next day up to one year in advance. Pay multiple bills at once.

Set up recurring payments Pay ongoing bills so you don't have to remember each time they're due.

Receive account alerts Be notified of important account activity, such as payments due, low balances and deposits cleared.

 View your payee spending report See how much you've spent on each payee.

Pay other people Send electronic payments using an email address or bank account/routing number.

Citibank's Online Bill Payment Promise¹

Sent On Time, Every Time. Online bill payments are sent within 24 hours of the date you specified or on the next business day. If we don't make a payment according to your instructions, we'll resolve any late fees or finance charges that you may incur.2

No hidden charges. That's right-Citibank's online bill payment service is free no matter how many bills you pay and regardless of whether you make one-time or recurring payments.

Support 24/7. Report a bill payment problem online and get a fast response. Or speak directly with Customer Service 24 hours a day. seven davs a week.



¹Applies only to payments made from Citibank checking account(s).

²This assumes that you have properly completed the bill payment instructions. For example, you must schedule payments processed electronically at least two business days in advance; for payments processed by check, 5-7 business days notice is required. If you want to cancel an online bill payment, you must do so by 11:59 pm ET prior to the date the payment is scheduled to be made.







Make a Payment